



## WHITEWATER-RICE LAKES MANAGEMENT DISTRICT

P.O. Box 301  
Whitewater, WI 53190



### MINUTES

July 13, 2023, Whitewater/Rice Lakes Management District board meeting was called to order at 6:01 PM by: Rich Charts.

**Roll Call:** Completed by Rich Charts, Carol Ducommun, Chuck Chamberlain, Brad Corson. Guests Dan Berg, Ernie Roy, and Stuart Hersh

#### **Administrative:**

**Approval of Agenda:** Rich requested motion to approve the agenda as posted Mike motioned seconded by Chuck all in favor motioned carried.

**Approval of Minutes:** Rich tabled the approval of the June 2023 meeting minutes until the August brief meeting after the annual meeting.

**Public Input** – no comments

**Secretary's Report/Correspondence-** no report

**Finance-** Brad – June Expenses \$98,476.19 majority of this consisted of the following items chemical treatment was \$73,967.12, \$5K was transport for moving equipment from storage to Aquarius and back, tool purchases \$885.15, \$5,000 is for the trailer however offset with Capital expense and \$9,000 in Payroll. \$3,500 USDA for goose round up. The expense report is longer as Brad also listed the credit card charges itemized out for transparency. One asked about the audit of the credit card purchases, all receipts are matched against the statement turned over to our accountant. For the fuel credit card, which is separate of the corporate credit card it was discussed to have a logbook in each truck for fuel to log it and collect the receipts at the end of the month receipts could be turned into Brad. Brad also confirmed anything over \$500 needs to be approved by each commissioner. Regarding payroll Brad gets a detailed report for payroll. Brad asked for a motion to approve the June Expenses of \$98,476.19 carol motioned to approved seconded by Chuck all in favor motioned carried.

Whitewater-Rice Lakes Management District  
2023 Check Register

July 12, 2023

Starting Cash Book Balance	12/31/22	127,269.80			Variance should be "0"
Expense Distributions to date:		\$199,009.12	Disbursements Verification Check >>>>>>>>>>>>	199,009	-
Cash Receipts to date:		\$181,738.17			
Cash Book Balance FWD to date:		\$109,998.85		Capital Fund Balance	62,582

Transaction Date	Vendor	Check #	Disbursements		Description	GL #	Notes / GL Reference Account
			Amount				
Jun-23	Carol Ducommun	3859	\$32.00		Document lamination for boats	7350	Harvesting Supplies
Jun-23	Carol Ducommun	3859	\$129.57	\$161.57	Inflatable life vests - 2ea.	7350	Harvesting Supplies
Jun-23	C&G Farms	3860	\$207.50		Barley straw	7360	Grading & Outside Services
Jun-23	Void check	3861					
Jun-23	Solitude Lake Management	3862	\$73,967.12		Chemical Treatment	7360	Chemical Treatment
Jun-23	Caremore Transport	3863	\$5,000.00		Equipment transportation to Aquarius & back	6850	Maintenance - Aquadic
Jun-23	Wisconsin Dept of Revenue	3864	\$10.00		Business Tax registration fee	6950	Office Expenses
Jun-23	Casey Corp Card		\$49.57		Tekware Safety vests	7350	Harvesting Supplies
Jun-23	Casey Corp Card		\$254.94		Inflatable life vests - 4 ea.	7350	Harvesting Supplies
Jun-23	Casey Corp Card		\$(3.51)		Rebate	6200	Bank Charges
Jun-23	Casey Corp Card		\$8.00		Transaction fee	6201	Bank Charges
Jun-23	Casey Corp Card	EFT		\$309.00	Payment 06-06-23		
Jun-23	Donna Sherman	3865	\$200.00		June Retainer	6020	Clerical Services
Jun-23	Frawley Oil Company	3866	\$253.50		Fuel for harvesters	7340	Fuel - Harvesting
Jun-23	Horton Insurance	3867	\$365.00		Liability insurance - increase as primary insurer	6650	Insurance - General
Jun-23	Rich Charts	3868	\$451.98		Lakes convention fees and hotel	6910	Conventions & Meetings
Jun-23	Todd Griffith	3869	\$22.45		Maintenance parts	6850	Maintenance
Jun-23	Chuck Chamberlain	3870	\$228.89		Harvesting supplies	7350	Harvesting Supplies
Jun-23	Chuck Chamberlain	3870	\$23.61	\$252.50	Crew meeting refreshments	6900	Meals & Entertainment
Jun-23	Ketterhagen	3871	\$90.34		Oil Change 2018 F-350	6860	Maintenance Expense - Truck
Jun-23	Surf & Turf Management Inc	3872	\$625.00		Labor for installation of barley straw	7360	Grading & Outside Services
Jun-23	Casey Corp Card		\$28.00		DNR parking pass	7350	Harvesting Supplies
Jun-23	Casey Fuel Card		\$20.00		Fuel for harvesters	7340	Fuel - Harvesting
Jun-23	Casey CC	EFT		\$48.00	Payment 06-13-23		
Jun-23	Riese Aquatics	3873	\$1,200.00		Bog harvesting permit	7350	Harvesting Permits & Surveys
Jun-23	Casey Corp Card	EFT	\$885.15		Greese Gun Kits, impact driver, assorted tools	6850	Maintenance Expense - Aquadic
Jun-23	Blains Farm & Fleet	3874	\$5,000.00		Utility Trailer - capital	1245	Due from Capital Fund
Jun-23	Capital Fund	EFT	\$(5,000.00)		Transfer from Capital Fund for Trailer	1020	CASH Capital Fund
Jun-23	Void check	3875					
Jun-23	USDA, APHIS, Wildlife Services	3876	\$3,500.00		Wildlife damage management project	7600	Wildlife Management
Jun-23	C&G Farms	3777	\$207.50		Barley straw	7360	Grading & Outside Services
Jun-23	Void check	3878					
Jun-23	Triebold Implement	3879	\$119.12		Parts	6850	Maintenance Expense - Aquadic
Jun-23	Pats Services	3880	\$120.00		Portable toilet rental - Cruise Lane	7360	Grading & Outside Services
Jun-23	Aquarius Systems	3881	\$468.00		10 gal. Marine grade hydraulic oil	6850	Maintenance Expense - Aquadic
Jun-23	Scott Center	3882	\$17.92		crenset tool	6850	Maintenance Expense - Aquadic
Jun-23	Casey Corp Card		\$50.99		Ace Hardware - paint	6860	Maintenance Expense - Truck
Jun-23	Casey Corp Card		\$57.97		Ace Hardware - paint supplies	6860	Maintenance Expense - Truck
Jun-23	Casey Corp Card		\$110.96		Lowes - utility hooks & baskets for trailer	6860	Maintenance Expense - Truck
Jun-23	Casey Fuel Card		\$175.96		Fuel, gas & diesel 6-19-23	7340	Fuel - Harvesting

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Transaction Date	Vendor	Check #	Disbursements		Description	GL #	Notes / GL Reference Account
			Amount				
Jun-23	Casey CC	EFT		\$395.88	Payment 6-27-23		
Jun-23	Payroll	EFT	\$4,687.31		Payroll wks 5-27 through 6-16	7310	Payroll Expense
Jun-23	Payroll Taxes	EFT	\$921.74		Payroll taxes wks 5-27 through 6-16	7320	Taxes
Jun-23	Payroll	EFT	\$3,989.61		Payroll wks 6-17 through 6-30	7310	Payroll Expense

\$98,476.19 June Expenses

**Weed Harvesting-** Carol mentioned weeds have not been plentiful this summer being dry. She did an analysis on hours with Todd, and he has been spreading the hours among the younger college students. Currently no weeds along the shoreline, one asked about Rice Lake there are some along the shoreline, but Carol said that is not an area that is normally cut she will check the map/DNR to confirm. Mike addressed the areas in Rice that need to be addressed. Rich asked how many were on the harvesters at a time it was suggested to have 2. Rich mentioned if we end up getting the bog permit others can get hours later in the season once the younger kids go back to school. Monday weed pickups are working out well. Carol mentioned they are staying off the lake if winds are over 15mph per the DNR.

**Chemical** –Mike stated both lakes mapped in May and sprayed in June. There will be a refund of the permit since there will not be spraying. The only outstanding item is the permits, approximately \$3,500 less the \$450 credit.

**Bog Removal** – Rich waiting on the permit. There is one small bog that came up in the first week of June but has not grown. He mentioned there are some floaters. Brad mentioned the bog is in the no wake zone.

**Equipment-** Chuck going back to the crew both supervisors Scott and Todd he speaks to them almost daily. They are both working with the younger crew very well. Equipment has been working well, the harvester on Rice Lake had some trouble at the beginning of the year there as there was water in the hull when it was stored over winter the wheel sank into the dirt where it was parked because of that excess water had weighted it down. This past Tuesday the paddle wheels were turning but not moving, they tried pumping out the hull but there was a lot of sludge in it. They will pull it out of Rice to get it looked at. The launch at Rice Lake is narrow so the question about moving the 10ft harvester over there is questionable. Chuck made an inventory of the new tools that are now in the trailer.

**Navigator Team Updates-** No Report

**Fish Stocking** – Tom reported that since the eagles have taken over the island the other bird species are not around eating the fish.

**Wildlife Management-** Ernie reported a total of 62 geese collected 42 from Rice Lake and 20 on Whitewater. Only a few were missed.

**Safety-** Rich mentioned there was a class coming up this weekend held at Scenic Ridge.

**Audit-**Brad said the audit has started and Don will provide a report to Rich for the annual meeting.

**Water Quality** – Mike said bags of barley have been hung and water testing will happen soon.

**Lakeshore management-** No Report

**2023 Schedule-**

**Old Business:** N/A

**New Business:** Rich provided a sample of the articles and format for commissioners to review as well as the discussion of the timeline for the meeting agenda of the upcoming annual meeting.

Brad made a motion to present for approval to the membership to acquire land and improvements for the purpose of storing district equipment not to exceed \$450,000. This was seconded by Jerry all in favor motion carried.

Review of the Annual budget to have it ready for the annual meeting.

**Other Business-** N/A

Next meeting dates- August 26, 2023 Annual meeting – with a brief board meeting to follow  
September 14, 2023 next regular meeting.

Carol made a motion to adjourn into closed session per the statues of 19.85 (1) (c) to discuss property and facilities seconded by Chuck.

8:41PM open session

Adjournment- Rich asked for a motion to adjourn to closed session @ Jon motioned seconded by Chuck @ 8:42PM – all in favor motion carried.

Respectfully submitted by: Donna Sherman- Clerk