



WHITEWATER-RICE LAKES MANAGEMENT DISTRICT



P.O. Box 301
Whitewater, WI 53190

MINUTES

September 14, 2023, Whitewater/Rice Lakes Management District board meeting was called to order at 6:01 p.m. by Carol Ducommun.

Roll Call: Completed by Carol Ducommun, Rich Charts, Chuck Chamberlain, Dan Berg, Mike Lindenmuth, Jerry Grant, and Donna Sherman. Tom Potrykus joined the meeting at 6:50 p.m.

Administrative:

Approval of Agenda: Carol requested a motion to approve the agenda as posted, Rich motioned, seconded by Chuck, all in favor motioned carried.

Approval of Minutes: Carol requested a motion to approve the minutes for the brief meeting following the August 26, 2023, Annual Meeting. Jon motioned, seconded by Mike, all in favor motion carried.

Public Input: no comments

Secretary's Report/Correspondence: no report

Finance: Dan - August Expenses \$94,834.39 include the payroll/setup fee for Duiek Accounting of \$1,750, check printing charges, several charges for fuel and maintenance, and insurance for Horton Group of \$14,742 for the year. It also reflects a capital fund transfer of \$60,000 approved at the August 26, 2023, Annual Meeting.

Carol made a motion to accept the August finances as presented, seconded by Rich, all in favor motion carried.

Whitewater-Rice Lakes Management District 2023 Check Register						September 13, 2023	
Transaction Date	Disbursements			Notes / GL Reference Account		Invoice Number	
	Vendor	Check #	Amount	Description	GL #		
Aug-23	Triebold Implement		\$85.80	Straps - 4	6850	Maintenance Expense - Aquadic	IW00699
Aug-23	Triebold Implement		\$4.34	Lube Fitting	6850	Maintenance Expense - Aquadic	IW00571
Aug-23	Triebold Implement		\$68.03	hose and hose fittings	6850	Maintenance Expense - Aquadic	IW00581
Aug-23	Triebold Implement		\$29.04	1/4" 28-STR	6850	Maintenance Expense - Aquadic	IW00508
Aug-23	Triebold Implement		\$27.25	Sealant	6850	Maintenance Expense - Aquadic	IW00485
Aug-23	Triebold Implement		\$6.55	spark plug	6850	Maintenance Expense - Aquadic	IC50060
Aug-23	Triebold Implement		\$2.95	spark plug	6850	Maintenance Expense - Aquadic	IC50146
Aug-23	Triebold Implement		\$4.34	Lube Fitting	6850	Maintenance Expense - Aquadic	IW00903
Aug-23	Triebold Implement	X 3894		\$228.30 Total payment 8-1-23	6850	Maintenance Expense - Aquadic	
Aug-23	Pats Services	X 3895	\$120.00	Portable toilet rental	7360	Grading & Outside Services	A-251886
Aug-23	Pete's Tires	X 3896	\$1,722.00	6 Tires for weed trailer	6850	Maintenance Expense - Aquadic	111702
Aug-23	Ketterhagen	X 3897	\$327.96	Oil chg and service F350 2006	6860	Maintenance Expense - Truck	3348
Aug-23	Casey Fuel Card	X EFT	\$68.01	Fuel for trucks pymt 8-3-23	7340	Fuel - Harvesting	
Aug-23	Frawley Oil	X 3898	\$296.10	Off road fuel for harvesters	7340	Fuel - Harvesting	
Aug-23	Casey Corp Card		\$(13.29)	Rebate	6200	Bank Charges	
Aug-23	Casey Corp Card		\$8.00	Transaction Fee	6200	Bank Charges	
Aug-23	Casey Corp Card		\$11.07	Sheet protectors, folders	6950	Office Expense	
Aug-23	Casey Corp Card	X EFT		\$5.78 Casey payment 8-10-23			
Aug-23	Donna Sherman	X 3899	\$200.00	August retainer	6020	Clerical Services	
Aug-23	Scott Center	X 3900	\$69.62	Boater safety class, parts Advance Auto Parts	7370	Supplies Expense	
Aug-23	Home Lumber	X 3901	\$13.89	Lumber for trailer	6850	Maintenance Expense - Aquadic	

Aug-23	Tom Potrykus	X	3902	\$67.50		Drill bits for fish cribs	7700	Fish Stocking	
Aug-23	Surf & Turf Management	X	3903	\$175.00		Labor for barley straw application	7360	Grading & Outside Services	
Aug-23	Marlin Printing		3904	\$868.18		Summer newsletter	7050	Printing	677089
Aug-23	Aquarius Systems			\$63.18		Grease tube fitting	6850	Maintenance Expense - Aquadic	223280
Aug-23	Aquarius Systems	X	3905	\$318.52	\$381.70	battery for weed trailer	6850	Maintenance Expense - Aquadic	223276
Aug-23	Duick & Company		3906	\$1,750.00		June/July Payroll processing & initial set up expense	6750	Legal & Professional Fees	25796
Aug-23	Wisconsin Lakes		3907	\$750.00		Annual association dues	6960	Association Dues	
Aug-23	Casey Corp Card			\$144.10		bank checks - Deluxe Printing	6950	Office Expense	
Aug-23	Casey Fuel Card			\$230.53		Fuel for trucks, 8/15 & 8/17	7340	Fuel - Harvesting	
Aug-23	Casey CC	X	EFT		\$374.63	Payment 8/22/23			
Aug-23	Lillian Roy		3908	\$23.26		Printing for Navigator handouts	7050	Printing	
Aug-23	Paul Klocek	X	3909	\$55.95		Reimbursement for Boater Safety Class	7370	Supplies Expense	
Aug-23	Advance Auto Parts	X	3910	\$30.98		Shop Towels	7370	Supplies Expense	

Whitewater-Rice Lakes Management District
2023 Check Register
September 13, 2023

Transaction Date	Vendor	Check #	Disbursements		Description	GL #	Notes / GL Reference		Invoice Number
			Amount				Account		
Aug-23	Triebold Implement	3911	\$128.28		hose and hose fittings	6850	Maintenance Expense - Aquadic		
Aug-23	Casey Corp Card		\$703.48		Blains F&F, water pump, pressure washer & parts	7370	Supplies Expense		
Aug-23	Casey Corp Card		\$125.43		Hose and parts	7370	Supplies Expense		
Aug-23	Casey Corp Card		\$4.09		Walmart - thumb drive for backup & file transfer	6950	Office Expense		
Aug-23	Casey Corp Card		\$37.50		WW Wrap & Ship - copies for annual meeting	6910	Conventions & Meetings		
Aug-23	Casey Fuel Card		\$92.16		Fuel 8/21/23 24.6 gal.	7340	Fuel - Harvesting		
Aug-23	Casey Corp Card	X	EFT	\$962.66	Payment 8/29/23				
Aug-23	Southern Lakes Newspaper	X	3912	\$645.85	Budget posting 8/10 & 8/17	6010	Advertising & Notices Expense		2993
Aug-23	Ketterhagen	3913	\$431.91		2019 Ford, Fuel tank switch, oil change	6860	Truck		3375
Aug-23	Ketterhagen	3913	\$787.89		2006 Ford, A/C repair, replace oil pressure switch	6860	Truck		3545
Aug-23	Ketterhagen	3913	\$283.52	\$1,503.32	2006 Ford, replace trailer wiring	6860	Truck		3437
Aug-23	Pats Services	3914	\$120.00		Portable toilet rental	7360	Grading & Outside Services		A-253649
Aug-23	Aquarius Systems	3915	\$60.86		air filter main 3-4H50	6850	Maintenance Expense - Aquadic		223307
Aug-23	Burns Industrial Supply	3916	\$522.77		Hydraulic Motor for weed trailer	6850	Maintenance Expense - Aquadic		1065579
Aug-23	First Citizen State Bank	X	EFT	\$42.00	Annual safety deposit box fee	6950	Office Expense		
Aug-23	Chuck Chamberlain	3917	\$36.58		copies for DNR grant application	6950	Office Expense		
Aug-23	Chuck Chamberlain	3917	\$90.00	\$126.58	Gift cards to outside labor help	7360	Grading & Outside Services		
Aug-23	Horton Group	3918	\$14,742.00		Insurance, liability, auto, marine 9/23/23 to 9/23/24	6650	Insurance - General		107797
Aug-23	Capital Reserve	X	EFT	\$60,000.00	Additional Capital Fund contribution per annual mtg	7800	Capital Fund Contribution		
Aug-23	Payroll	X		\$3,957.17	Payroll wks ending 8-4-23	7310	Payroll Expense		
Aug-23	Payroll	X		\$4,494.04	Payroll wks ending 8-18-23	7310	Payroll Expense		

\$94,834.39 Total August Expenses

Weed Harvesting: Carol said excluding permits and fees we spent \$33,476 this summer, which was less than what we budgeted. Last year's total was \$19,268, but we had higher expenses this year for training our new crew and deferred maintenance.

Chemical: no report

Bog Removal: Rich said we are currently operating with a one-year permit while following up on our 10-year application. The crew is working Monday through Friday. Our contractor, Brandon Reiss, is operating the main barge/claw in concert with our transport barge. We are doing about 14-16 truckloads a day; the prior record was 52 loads in a day. The navigation lane has been cleaned except for one piece by Potato Bay. The claw is going down three ft., which is adequate.

The crew will operate through the second week of October. Chuck is targeting equipment removal for the week of October 16 since he must coordinate with Aquarius.

The handle on the harvester broke and was repaired by Aquarius. The shore conveyer needs to have 45-degree angles inserted to prevent the bog from sticking in the corners.

The concrete at Cruise Lane had a one ft. drop into the water because the gravel washed out. We put in bigger gravel to keep it from washing away.

Equipment: Chuck posted the request for proposal to replace the 7' harvester in the paper for two weeks. The DNR grant for the new 7' harvester was awarded on August 8th. Chuck is awaiting the document with the exact approval amount.

Equipment operation will end October 16th or earlier.

Carol confirmed our indoor storage for the winter with Tim Redenius for a total of 3,800 sq. feet @ \$3.50 sq. ft. or \$13,300. This rate is good for two years, with an option for a third year.

Chuck said he hopes to dispose of both the 7' harvester and the old transport barge before winter.

Navigator Team: no report

Fish Stocking: Tom sent an email asking for an additional \$600 for the cribs and \$3,000 for the new fish stocking contract. The 2023 income estimate of \$5,000 includes the \$1,500 donation from the Lions Club this past summer. With year-to-date expenditures of \$3,567 plus the additional request for \$600 for fish cribs, the entire of \$4,167 would be under budget. The additional request for \$3,000 is for future fish stocking, which is a one-time doubling up of fish stocking fees in the calendar year to guarantee the timely stocking of the fish. Jon made a motion to approve the \$600 and the contract for \$3,000 additional fish to be delivered. Rich seconded all in favor motion carried.

Wildlife Management: Mike read Ernie's report that no geese are present on Whitewater Lake.

Safety: no report

Audit: no report

Water Quality: no report

Lakeshore Management: no report

Old Business: N/A

New Business: N/A

Other Business: N/A

Next meeting Date: October 12, 2023

Adjournment: @ 7:12 p.m. Carol asked for a motion to adjourn, Chuck made the motion, seconded by Mike, all in favor motion carried.

Respectfully submitted by: Donna Sherman, Clerk