



## WHITEWATER-RICE LAKES MANAGEMENT DISTRICT

P.O. Box 301  
Whitewater, WI 53190



### MINUTES

A regular meeting of the Board of the Whitewater-Rice Lakes Management District was held at the Whitewater Town Hall on Thursday, November 9, 2023, at **6:00 p.m.**

**Board Members Present:** Carol Ducommun-called in, Rich Charts, Chuck Chamberlain, Dan Berg, Jon Tanis, and Jerry Grant

**Others Present:** Donna Sherman, Clerk; and Scott Center

#### **BUSINESS MEETING:**

The meeting was called to order at **6:06 p.m.** Roll call was taken. Carol amended the November agenda to remove item: 2023 schedule. Jon made a motion to accept the amended agenda seconded by Rich all in favor motion passed.

Carol ask for a motion to approve the October 12, 2023 meeting minutes Jerry motioned to approve the minutes seconded by Jon all in favor motion passed.

**Public Input:** N/A

**Secretary's Report/Correspondence:** N/A

**Finance:** Dan presented October Expenses of \$87,522.38. Jon made a motion to approve the October Expenses second Jerry all in favor motioned passed.

Dan stated \$134,950.00 was for the capital fund expense for the advance payment for the new 7' harvester. Jerry made a motion to accept Jon seconded all in favor motion passed.

Dan also sent out the Duick financial report for the month of October; items "interest income" and "other income" to be removed as they are both capital accounts. Jon made a motion to approve this as Dan proposed seconded by Chuck all in favor motion passed.

Dan added he filed a tax levy with the town of whitewater in the amount of \$307,443.

He has a bill from Aquarius for the barge repair in the amount of \$11,500.00 this will come out of capital account.

Whitewater-Rice Lakes Management District  
2023 Check Register

November 09, 2023

Transaction Date	Disbursements				Description	GL #	Notes / GL Reference Account	Invoice Number
	Vendor	Check #	Amount					
10/2/2023	Caseys Fuel Card	x EFT	\$68.00			7340	Weed Fuel	
10/2/2023	Caseys Fuel Card	x EFT	\$87.43	\$155.43	gas	7340	Weed Fuel	
10/4/2023	Payroll	x	\$3,980.84			7510	Bog Labor	
10/6/2023	US Treasury	x	\$759.74			7510	Bog Labor	
10/9/2023	Caseys Fuel Card	x EFT	\$81.31			7540	Bog Fuel	
10/9/2023	Caseys Fuel Card	x EFT	\$79.56			7540	Bog Fuel	
10/9/2023	Caseys Fuel Card	x EFT	\$18.43	\$179.30		7540	Bog Fuel	
10/12/2023	Donna Sherman	x 3924	\$200.00		September retainer	6020	Clerical Services	
10/12/2023	WI State Laboratory of Hygiene	x 3925	\$754.00		Water testing	7450	Other permits	
10/12/2023	Riese Aquatics	x 3927	\$31,350.00		11 days @ \$2850/day bog removal	7560	Bog grading	2334
10/12/2023	Riese Aquatics	x 3928	\$19,425.00			7560	Bog grading	
10/12/2023	Triebold Implement	x 3929	\$56.63		Chain Displ	6850	Maintenance Aquatic	N01583 & IW01581
10/12/2023	Southern Lakes Newspapers	x 3930	\$191.80			6010	Notices	
10/12/2023	Chuck Chamberlain	x 3931	\$55.30		Hinge repairs	6860	Equip R&M	
10/12/2023	Mike Lindemuth	x 3932	\$138.35		shipping for water samples	7470	Other Chemicals	
10/12/2023	Keystone Hatcheries LLC	x 3933	\$3,000.00		crappies and perch for Whitewater	7700	fish stocking	estimate
10/12/2023	Carquest/Advance Auto Parts	x 3934	\$291.75		truck parts	6860	Maintenance Trucks	539213 & 540313
10/12/2023	Pat's Services, Inc.	x 3935	\$120.00		porta potty rental	7360	Grading & Outside Services	A-255356
10/12/2023	Duick & Company	x 3936	\$275.00		August Accounting fees	6750	Legal & Professional Fees	25900
10/12/2023	Ketterhagen Ford	x 3937	\$430.90		Truck rooftop warning light	6860	Maintenance Trucks	
10/12/2023	Ace Hardware	x 3938	\$30.72		cable ties	6860	Maintenance Trucks	1073
10/12/2023	D&D Products/Aquarius	x 3939	\$188.76		Handle for harvester	6850	Maintenance Aquatic	223361
10/12/2023	D&D Products/Aquarius	x 3939	\$218.40	\$407.16		6850	Maintenance Aquatic	223364SC
10/12/2023	D&D Products/Aquarius	x 3940	\$19.88		pump control lever and service call	6850	Maintenance Aquatic	223370
10/12/2023	D&D Products/Aquarius	x 3940	\$410.30	\$430.18	Complete set conveyor flight	6850	Maintenance Aquatic	223370
10/12/2023	Frawley Oil	x 3941	\$132.99			7540	Bog Fuel	1563638
10/12/2023	Frawley Oil	x 3941	\$333.36	\$466.35		7540	Bog Fuel	563684
10/12/2023	Scott Center	x 3942	\$300.00		Bucket Truck rental	6850	Maintenance Aquatic	
10/11/2023	Caseys Fuel Card	EFT	\$36.32		Name.com--website	6950	Office expense	
10/11/2023	Caseys Fuel Card	EFT	\$149.90		Zoom US standard pro annual	6951	Office expense	
10/11/2023	Caseys Fuel Card	EFT	\$9.64		gas	7540	Bog Fuel	
10/11/2023	Caseys Fuel Card	EFT	\$96.40		gas	7540	Bog Fuel	
10/11/2023	Caseys Fuel Card	EFT	\$9.75		gas	7540	Bog Fuel	
10/12/2023	Caseys Fuel Card	EFT	\$6.00		transaction fee	7540		
10/13/2023	Caseys Fuel Card	x EFT	\$(12.40)	\$295.61	rebate	7540		
10/17/2023	Tim Redinius	x 3943	\$13,300.00		Rent	7200	Equipment Storage	
10/19/2023	Payroll	x	\$5,979.79			7510	Bog Labor	
10/19/2023	US Treasury	x	\$1,378.74			7510	Bog Labor	
10/20/2023	Aquarius Systems	x 3944	\$134,950.00		7' harvester down payment	Capital	Capital expense	
10/11/2023	Caseys Fuel Card	x EFT	\$1,159.60		Fleet Farm 550 gal water tank and supplies	6850	Maint	
10/12/2023	Caseys Fuel Card	x EFT	\$12.62		Ace clamps	6850	Maint	
10/11/2023	Caseys Fuel Card	x EFT	\$63.14		Walmart Dawn & 3 step	6850	Maint	
10/9/2023	Caseys Fuel Card	x EFT	\$5.09		gas	7540	Bog Fuel	
10/10/2023	Caseys Fuel Card	x EFT	\$6.52		gas	7540	Bog Fuel	
10/10/2023	Caseys Fuel Card	x EFT	\$71.50		gas	7540	Bog Fuel	
10/10/2023	Caseys Fuel Card	x EFT	\$72.49		gas	7540	Bog Fuel	
10/11/2023	Caseys Fuel Card	x EFT	\$9.49		gas	7540	Bog Fuel	
10/16/2023	Caseys Fuel Card	x EFT	\$75.00	\$1,475.45	late fee	6200	Bank fees	
10/17/2023	Caseys Fuel Card	x EFT	\$79.29			7540	Bog Fuel	
10/17/2023	Caseys Fuel Card	x EFT	\$7.75	\$87.04		7540	Bog Fuel	

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10/31/2023	WI Dept of Revenue	x EFT	\$712.31		State withholding	7510	Bog Labor	
10/31/2023	WI UI Tax	x EFT	\$802.15		unemployment taxes	7510	Bog Labor	
10/31/2023	WI UI Tax	x EFT	\$300.27			7510	Bog Labor	
10/31/2023	IRS tax payment	x EFT	\$192.57			7510	Bog Labor	
				\$222,472.38				

**Weed Harvesting:** Carol no report.

**Chemical:** Carol reported that Mike, developed and reviewed an RFP with Ernie it was published in the local paper and Town Hall. All responses due by December 8<sup>th</sup> to be reviewed at the January 11, 2024, meeting.

**Bog Removal:** Rich stated as of last month's meeting the operations have been completed. We need a new permit for about \$763. We can either submit the bill for this year or for next year, to be determined. Rich suggested it would be practical for a 3-week operation in 2024, the cost this year was higher than expected. We will need to review costs as we prepare for the next season.

**Equipment:** Chuck provided a check to Dan for \$7,000 from the sale of our old transport barge and our 7 ft. harvester, both of which were purchased by Dredgeit LLC

Scott confirmed the large transport barge was taken to storage.

Chuck confirmed the downpayment was made for the new harvester as Dan reported. The reimbursement grant for this should arrive in the next couple of weeks.

The large transport barge will need six new tires. This piece of equipment was purchased in 2014. The tires will cost approximately \$1,500.

Aquarius offered us a contract for the use of a 7' harvester next summer while we await the arrival of our new one. The rental rate will be \$40 per hour based on the actual usage meter. We will need to provide insurance, but we will not need a deposit or training. We can pick up the harvester to avoid delivery costs. Aquarius will offer a 15% discount for any needed parts, as well as one complementary service call.

Carol said we will need to monitor usage, given last year's expenses.

Jon made a motion to accept the rental agreement from Aquarius for the 7ft harvester this way the equipment is reserved. The equipment will be used as needed. Seconded by Rich all in favor motion passed.

**Navigator Team:** No report

**Fish Stocking:** Dan reported several hundred black crappies and perch were recently stocked into Whitewater Lake. Jon confirmed the supplier changed their calendar which is why we ended up having the fall stocking this year.

**Wildlife Management:** no report

**Safety:** no report

**Audit:** no report

**Water Quality:** Carol reported that Mike is coordinating a conference call with Heidi Bunk of the Wisconsin DNR on December 3<sup>rd</sup>. The topic is a brainstorming session to discuss next steps for improving water quality on Rice Lake.

**Lakeshore Management:** no report

**Old Business:** N/A

**New Business:** Carol proposed a 2024 plan to reduce operating expenses by \$38,000 from the budget that was approved at the 2023 Annual Meeting. We will do this to repay the approximately \$22,400 that we borrowed from our capital account this year to cover 2023 operating expenses, as well as to account for not having a prior year surplus carryover of \$15,465 as was forecasted in the 2024 budget approval process.

The plan for 2023 to reduce operating expenses by \$38,000 includes: Total Weed Harvesting expenses of \$41,300; Total Chemical and Other expenses of \$90,500; Bog Removal of \$26,500; Total Repairs and Maintenance of \$38,600, including storage of \$13,300 for the

second year of our existing agreement; and General & Admin of \$29,043, for a total of \$225,943.

Carol made a motion to establish a 2024 Financial Plan with operating expenditures not to exceed \$226,0000. Rich seconded; all in favor motion carried.

Dan made a motion to adjourn to closed session per WI 19.85(1) (c) to consider employee compensation and WI 19.85 (1) (e) to deliberate the purchase of public property @ 7:19PM; seconded by Jon; motion passed with a roll call vote: Carol Ducommun on the phone, Rich Charts, Chuck Chamberlain, Dan Berg, Jon Tanis, and Jerry Grant.

8:22 PM open session resumed –

Jerry made a motion pursuant to 19.85(1)(c) to proceed as discussed in closed session; Jon seconded; all in favor motion carried.

Jerry made a motion pursuant to 19.85(1)(e) to purchase public property as discussed in closed session; Rich seconded; all in favor motion carried.

**Other Business:** N/A

**Next meeting Date:** Carol amended the next meeting date to December 14, 2023.

**Adjournment:** Jon made a motion to adjourn @ 8:24PM Dan seconded all in favor motioned carried meeting adjourned.

Respectfully submitted by: Donna Sherman, Clerk