



## WHITEWATER-RICE LAKES MANAGEMENT DISTRICT

P.O. Box 301  
Whitewater, WI 53190



### MINUTES

A regular meeting of the Board of the Whitewater-Rice Lakes Management District was held at the Whitewater Town Hall on Thursday January 9, 2025, at 6:00 p.m.

#### **BUSINESS MEETING:**

The meeting was called to order at 6:00 p.m. Roll call was taken.

**Board Members Present:** Carol Ducommun, Chuck Chamberlain, Mike Lindenmuth via zoom Dan Berg, Bob Szczinski, Jon Tanis and Jerry Grant,

**Others Present:** Donna Sherman, Steve Ducommun (pro bono counsel) via Zoom.

Carol asked for a motion to approve the agenda as published, Bob motioned to approve the agenda seconded by Dan; all in favor, none opposed; the motion passed unanimously.

Carol asked for a motion to approve the November meeting minutes for both regular and closed sessions, Jerry motioned to approve the November minutes for both regular and closed session seconded by Bob, all in favor; none opposed, the motion passed unanimously.

Carol asked for a motion to approve the September Closed Session Meeting Minutes Jerry motioned to approve the September closed session meeting minutes. Bob seconded, all in favor; none opposed, motion passed unanimously.

**Public Input:** N/A

#### **Reports of commissioners:**

**Chair:** Carol mentioned three commissioners, Dan, Bob and Carol, and are registered for the Wisconsin Lakes and Rivers Convention in March.

Carol sent out approximately 15 legislative letters regarding the results of our enhanced wakes survey last fall.

The spring newsletters will be upon us soon; looking to have articles in by February 15<sup>th</sup> and at the printer by March 15<sup>th</sup>.

**Secretary's Report/Correspondence:** No Report

**Finance:** Dan presented and asked for a motion to approve November expenses of \$18,774.07 and December expenses of \$ 967.56. Motioned by Bob seconded by Jerry; all in favor; none opposed, motion passed unanimously.

Dan reported he received our first tax check of the year from Whitewater Township.

Dan reported a yearend balance of \$170K in capital funds and surplus operating funds of \$8K for 2024.

Transaction Date	Vendor	Check #	Disbursements		Description	GL #	Notes / GL Reference		Invoice Number
			Amount				Account		
11/14/24	Triebold Implement Inc.	x 3553	\$18.48		Parts for boats	6850	Maintenance Aquatics		
11/14/24	Marlin Printing	x 3555	\$522.93		Wake boat survey	7050	Printing		
11/14/24	Pats Services, Inc	x 3556	\$358.71		May to August porta potty rental	7360	Weed Harvesting Grading		
11/14/24	Pats Services, Inc	x 3556	\$160.00		Sept to October 10 porta potty rental	7560	Bog Grading		
11/14/24	Donna Sherman	x 3557	\$200.00		November clerical services	6020	Clerical Services		
11/14/24	D&D Products/Aqarius	x 3558	\$908.51		Various repairs from 7/16/24	6850	Maintenance Aquatics		
11/14/24	Tim Redimus	x 3559	\$15,500.00		Equipment storage rental	7200	Equipment Storage		
11/14/24	Duick & Company, SC	x 3560	\$955.00		Accounting services Aug-Oct	6750	Professional & Legal Services		
11/14/24	Carquest Auto Parts	x 3561	\$111.30		Supplies for winterizing equipment	6850	Maintenance Aquatics		
11/27/24	Casey's	x EFT	\$43.80		Postage	7150	Postage		
11/27/24	Casey's	x EFT	\$(4.66)		Rebate	6200	Bank charges		
				\$18,774.07					
12/11/24	Casey's	x EFT	\$264.00		Lakes & Rivers convention registration for Carol	6910	Conferences and Meetings		
12/11/24	Casey's	x EFT	\$204.00		Domain name registration for website	6950	Office		
12/11/24	Casey's	x EFT	\$(0.44)		Rebate	6200	Bank charges		
12/11/24	Donna Sherman	x 3562	\$200.00		Decemberg clerical services	6020	Clerical Services		
12/11/24	UWSP	x 3563	\$300.00		Lakes & Rivers convention registration for Dan	6910	Conferences and Meetings		
12/16/24	Southern Lakes Newspapers	x 3564	\$38.64		Meeting notice for 11/14 meeting	6010	Ads & Notices		
				\$967.56					
						\$376,505.14			

## Dan provided a 2024 Capital Reserve Report

**WHITEWATER-RICE LAKES MANAGEMENT DISTRICT**  
2024 Capital Reserve Fund Activity

<b>Opening Balance</b>		
12/31/2023	Capital Reserve Bank Balance	\$171,053.63
<b>Contributions:</b>		
Aug-24	DNR capital grant	67,475.00
Sep-24	Transfer from Operating--Repayment of Loan	22,500.00
Sep-24	Annual Transfer from Operating	60,000.00
Nov-24	Donation GWRLPOA	1,000.00
	<b>Total Contributions</b>	<u>\$150,975.00</u>
Jan-24	Interest	\$52.85
Feb-24	Interest	\$43.89
Mar-24	Interest	\$43.85
Apr-24	Interest	\$47.82
May-24	Interest	\$40.53
Jun-24	Interest	\$1.28
Jul-24	interest	\$1.51
Aug-24	Interest	\$12.78
Sep-24	Interest	\$39.18
Oct-24	Interest	\$50.82
Nov-24	Interest	\$47.69
Dec-24	Interest	\$8.75
	<b>Total Interest</b>	<b>\$390.95</b>

<b>Disbursements:</b>		
1/10/24	Transfer to operating for Nov 2023 winch addition	\$1,083.75
1/10/24	Capital repairs to harvester	\$11,528.74
1/23/24	Bimini top reclassified to capital	\$660.98
3/27/24	Xylem Prosolo Handheld water tester	\$1,995.50
4/3/24	Sludge Nabber	148.39
5/23/24	Aquarius 7' weed harvester and trailer	134,950.00
12/4/24	<b>Purchase of \$150,000 CD</b>	150,000.00
	<b>Total Disbursements</b>	<u>300,367.36</u>
12/31/24	<b>Ending Cash Balance Capital Fund</b>	<u>\$22,052.22</u>
<b>Reconciliation to Bank Statement:</b>		
<b>Outstanding transactions:</b>		
<b>Balance Per Bank Statement December 31, 2024</b>		<u>\$22,052.22</u>
CD purchased and due 4/4/2025		<u>\$150,000.00</u>
		0.00

**Weed Harvesting:** Our weed harvesting team is in place for 2025. Carol asked for approval of wages as follows: \$20 per hour for new hires and increases of \$2.00 per hour for Scott and \$1.00 per hour for other returning employees. Jon made the motion as such; the motion was seconded by Bob; all in favor; no one opposed; motion carried.

**Chemical/Herbicide:** Mike will send out an RFP for the upcoming season.

**Bog Removal:** Bob no update

**Equipment:** Chuck said the trailer conveyer will be pulled out of storage to modify the tailgate early spring.

**Reports of Standing Teams:** Carol

**Fish:** no update

**Wakes and Shoreline Erosion:** As mentioned above letters were sent out to select members of the legislature, Jon said we would wait to what the state decides before taking any action at the Township level.

**Safety:** no update

**Old Business:** Carol will get the Cruse Lane document to Jon. Carol and Heidi had another conversation about weed disposal sites.

**New Business:** Jon reported Whitewater Township Town Board nominations have been submitted; Jon is running for Town Chairman, Robert Strand for First Side Supervisor and Jacob Hintz for Second Side Supervisor, all are running unopposed.

**Closed Session:** Carol asked for a motion to adjourn to closed session per WI 19.85(1) (e) to deliberate the purchase of public property at 6:32 PM; Jon Tanis will stay to provide an update; motion was made by Dan; seconded by Jerry; motion passed with a roll call vote: Carol Ducommun, Dan Berg Chuck Chamberlain, Mike Lindenmuth, Bob Szczinski and Jerry Grant.

Carol stated the closed session meeting was for an update therefore no action is needed.

**Other Business:** N/A

**Next meeting Date:** February 13, 2025, would be tentative pending Carol's ability to attend.

**Adjournment:** Chuck made a motion to adjourn @ 6:51 PM; Dan seconded; all in favor motioned carried unanimously; meeting adjourned.

Respectfully submitted by: Donna Sherman, Clerk